



Headteacher: Mrs N Kadwill  
Chairman of Governors: Mr. P Hodges

telephone 01268 755456 fax 01268 795604  
email [admin@jotmanshall.essex.sch.uk](mailto:admin@jotmanshall.essex.sch.uk)  
[www.jotmanshall.co.uk](http://www.jotmanshall.co.uk)

To the parent/carer of .....

27<sup>th</sup> June 2017

**Pupil Premium – Year 3**

Your child is in Year 2 and, as such, is currently eligible for free school meals under the Government's Universal Infant Free School Meal Initiative (UIFSM). In addition, as you are in receipt of certain qualifying benefits, your child is entitled to pupil premium for which the school receives additional funding.

When your child moves into Year 3, he/she will no longer be eligible for free school meals under the UIFSM initiative but would still be eligible to receive these if you still qualify for pupil premium. However, for this funding to continue, it is necessary for you to apply direct to the local authority by way of an online application form.

This online application form needs to be completed **as soon as the summer holidays start** so the funding is in place for when your child returns to school in Year 3 in September.

It is a very quick, easy form to complete, online at [www.essex.gov/freeschoolmeals](http://www.essex.gov/freeschoolmeals). If you do not have access to the internet, please ask at the office and we will be happy to complete the form on your behalf. Could I please ask you to complete the slip below confirming you have received this letter.

Kind regards.

Yours sincerely

Mrs N Kadwill  
Headteacher

.....  
Jotmans Hall - Pupil Premium - Year 3

Name of Child.....

I confirm I have received the letter regarding Pupil Premium funding for when my child moves into Year 3.

Signed.....Parent/Carer

