



Headteacher: Mrs N Kadwill  
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19<sup>th</sup> October 2016

Dear Parent/Carers

I am delighted to be able to offer current Year 6 pupils the opportunity to take part in an educational holiday at Stubbers Adventure Centre, Ockendon Road, Upminster, Essex.

This residential holiday will take place from Monday 22<sup>nd</sup> May to Friday 26<sup>th</sup> May 2017.

The programme of events will include a selection of the following activities:

Archery, Climbing, Abseiling, High Ropes, Quad Biking, a Challenge Course, Tunnelling, Team Challenges, Fencing, Sailing, Wobbly Boarding, Kayaking, Open Canoeing, Bell Boating, Raft Building, Jet Ski Rides, Orienteering, Banana Rides and Power Boat Rides.

Accommodation will be in a centrally heated purpose built building called Maple Lodge. The children will have their bedding provided for them.

The total cost of the residential course is £395 which includes full board and accommodation, equipment, instruction and transport to and from the centre. One piece of hand luggage plus one suitcase will be allowed per pupil.

We are aware that this is a considerable sum of money for parents/carers and in an attempt to assist, have spread the cost over a longer period and in more instalments. If you have any problems with payment or wish to discuss this, please see our Finance Manager, Mrs Nunn.

If you would like further information on the Stubbers Adventure Centre you can visit their website [www.stubbers.co.uk](http://www.stubbers.co.uk)

Please ensure that you return the attached reply slip, even if your child does not wish to attend the holiday. If you would like your child to take part in the holiday please sign and return it together with an initial deposit of £100. The deposit (which is non-returnable) must be paid into school by Friday 4<sup>th</sup> November 2016.

The balance is payable according to the payment timetable attached to this letter.





I hope that you feel able to allow your child to participate in this exciting venture.

It must be noted that this holiday is an optional extra for pupils. Any child not participating must attend school as usual for the duration of the visit where they will continue their education as normal.

Yours sincerely

Mrs N Kadwill  
Headteacher

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Educational Holiday to Stubbers Adventure Centre Reply Slip.

I would/would not like my child ..... in .....  
Class to attend the Educational Holiday in May 2017.

I enclose a cheque\* for £100 made payable to Jotmans Hall Primary School as an initial deposit.

Signed .....Parent/Carer                      Date .....

\* cheques would be preferable, but cash may be paid.



**Stubbers Adventure Centre Educational Holiday -  
Monday, 22nd May to Friday 26<sup>th</sup> May 2017**

**Payment timetable**

<b>Initial Deposit</b>	<b>£100</b>	<b>payable by Friday 4<sup>th</sup> November 2016 (please note that this is non-returnable)</b>
<b>Second Deposit</b>	<b>£75</b>	<b>payable by Friday 27<sup>th</sup> January 2017</b>
<b>Third Deposit</b>	<b>£75</b>	<b>payable by Friday 24<sup>th</sup> February 2017</b>
<b>Fourth Deposit</b>	<b>£75</b>	<b>payable by Friday 31<sup>st</sup> March 2017</b>
<b>Final Payment</b>	<b>£70</b>	<b>payable by Friday 28<sup>th</sup> April 2017</b>
<b><u>Total Payment</u></b>	<b><u>£395</u></b>	

Educational Visit payments must be brought to the school office, where a payment card will be issued when the initial deposit is paid. Further payments should always be made together with the payment card as this is your receipt. A duplicate copy of all payments will be kept in school.

Cheques would be preferable in order to ensure that money is correctly accounted for - but cash will be accepted. Parent+ pay will also be available if you wish to pay by credit or debit card. Please ask at the office for details.

**It is very important that the timetable of payments be adhered to in order for the School to fulfil its agreement with the Stubbers centre. Late payment may result in a pupil being unable to take part in the trip and loss of the initial deposit.**