



Headteacher: Mrs N Kadwill  
Chairman of Governors: Mr. P Hodges

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13<sup>th</sup> September 2017

Meet the Teachers

Dear Parents and Carers,

There will be an opportunity to meet your child's new teacher this term on Thursday 5<sup>th</sup> October between 3.30pm-5:30pm and 6:30pm-9:00pm.

Please indicate your preferred time on the slip below and return it to the class teacher by Wednesday 27<sup>th</sup> September so that an appointment can be made for you. We obviously do our best to accommodate parents' preferences but this cannot be guaranteed. Please note it is not possible for the teachers to give separate parent/carer appointments. It would be most helpful if you could indicate if you are able to come at any of the times shown.

If you do not have anything you wish to discuss with your child's teacher at this time, please tick the 'no appointment necessary' box on the slip below.

An appointment will be given for both parents/carers to attend. If this is not feasible, then one parent only will see the teacher during these times. I would be grateful if you could liaise before the slip comes back as this causes undue pressure on teachers' time.

The consultatives will take place in the hall. Please note that there are no facilities for supervising children on consultative evenings and you are, therefore, asked to leave them at home on this occasion.

Yours sincerely,

Mrs N Kadwill  
Headteacher

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Jotmans Hall Primary School - Meet the Teacher - Thursday 5<sup>th</sup> October

Child's Name..... Class:.....

I would like an appointment to see my child's teacher between:-

3:30-5:30pm  6:30-9:00pm   
No appointment necessary

Name of Parent/Carer..... Signed.....

